

**Richmond Community Orchestra**  
**Board Meeting Minutes – November 12, 2012**

Present : Blaine Brubaker, Jay Conard, Laara Delain, Kaarin Lueck (recording), Janet Meckley, Ray Ontko, Sharon Ontko, Bill Perkins, William Redd, and Don Shrader

Absent: Amy Noe

- I. Called to order – 5:28 p.m.
- II. Items distributed at meeting or by email prior to meeting:
  - A. Agenda
  - B. Financial Report
- III. October 2012 Board Minutes were amended and approved with second.
- IV. **Financial Report** – approved with second.
- V. **Budget and Finance** – none
- VI. **Fundraising and Grants**
  - A. RCO is planning to participate in the Alternative Gift Fair again on December 1, 2012 from noon-3pm. Details were finalized for brochures, cookie supply, and participants.
  - B. Buckets for collecting donations will be in the balcony after the next concert to try to boost participation.
- VII. **Nominating and Governance** – none
- VIII. **Production and Events and Music Director's Report**
  - A. Details finalized for equipment and brochure needs for next concert.
  - B. Jay to follow-up on possible jazz music needed for Reid Art to Heart event on January 12, 2013.
- IX. **Promotion and Publicity**
  - A. Next concert – posters to be distributed and Don to do write-up for newspapers.
- X. **Recruitment and Retention** – none.
- XI. **Business**
  - A. Brainstorming session/retreat to be set for January with particular emphasis on recruiting and developing string players.
- XII. Adjourned – 6:03 p.m.

Next meeting – not finalized due to holiday break.