

**Richmond Community Orchestra**  
**Amended Board Meeting Minutes – July 9, 2012**

Held at Friends Fellowship

Present : Blaine Brubaker, Jay Conard, Laara Delain, Kaarin Lueck (recording), Amy Noe, Bill Perkins, William Redd, and Don Shrader

Absent: Janet Meckley, Ray Ontko, and Sharon Ontko

- I. Called to order – 5:26 p.m.
- II. Items distributed at meeting or by email prior to meeting:
  - A. Agenda
  - B. Financial Report
- III. No Board meeting minutes were submitted by Ray for the June 2012 meeting. The item was tabled.
- IV. **Financial Report** – approved with second.
- V. **Budget and Finance** – none
- VI. **Fundraising and Grants**
  - A. Wayne County Foundation report is being finished. There is additional information needed from Ray.
- VII. **Nominating and Governance**
  - A. Vacancies will be filled to ensure that members' term periods rotate. Bill Perkins will be in the first year of his first term. Blaine Brubaker will be in the third year of her second term. William Redd will be in the third year of his first term.
  - B. Everyone is encouraged to continue to reach out to non-RCO community members about joining the board.
- VIII. **Production and Events and Music Director's Report**
  - A. J&J Winery event is now advertised on the J&J website. Singers will attend two rehearsals. Mileage reimbursement has been approved for Steve. Final pieces have been arranged.
  - B. Cope Environmental Center event in August will be strings and woodwinds only.
  - C. The calendar is set through July 2013. Due to scheduling issues, there will only be one spring concert in April 2013, rather than March and May concerts. The following events are being considered:
    1. July 4<sup>th</sup> concert at the Gaar Mansion (or whatever day the Richmond city fireworks are held).
    2. A mini concert for Friends Fellowship
- IX. **Promotion and Publicity**
  - A. Need to encourage members to assist with advertising for the J&J Winery event through email, Facebook, etc.
  - B. Contacts will continue to be made with independent restaurants to participate in the concert brochure honor program. Restaurants will be encouraged to honor the

discount for the week following the program, rather than just the day of the event. The December fundraising letter should be sent to all participating restaurants.

**X. Recruitment and Retention** – none.

**XI. Business**

- A. Josh Ulrich, assistant concert master from the Richmond Symphony Orchestra, has offered to do a sectional rehearsal with RCO members.
- B. Committee assignments:
  - 1. Budget – Ray (chair), Sharon, Jay
  - 2. Fundraising and Grants – Amy (chair), Sharon
  - 3. Nominating and Governance – Amy (chair), Kaarin
  - 4. Production – Jay (chair), Ray
  - 5. Promotion – Don (chair), Bill, Laara, Kaarin
  - 6. Recruitment – Laara (chair)
- C. Sharon would like to transfer responsibility for the concert brochures and posters to someone else. Kaarin offered to assist depending on the software used.
- D. Communication – Don stated concerns with lack of distribution of board meeting and retreat notes because of ongoing interest in the board activities by some RCO members. Don also suggested changing the name of the annual meeting to be more inclusive. There was some concern that any notes to be posted would have to be delayed until approval by the board, in case there are inaccuracies.
- E. Long-range thinking:
  - 1. Social events for members
  - 2. Instruments – There are ongoing problems recruiting players for certain instruments. RCO may consider paying someone to teach viola players.

**XII. Adjourned** – 6:11 p.m.

Next meeting scheduled for August 13, 2012, 5:15 p.m. at Earlham.